

STATE OF COLORADO

OFFICE OF THE GOVERNOR

136 State Capitol Building
Denver, Colorado 80203
(303) 866 - 2471
(303) 866 - 2003 fax



Bill Ritter, Jr.
Governor

D 021 07

EXECUTIVE ORDER

EFFICIENT MANAGEMENT OF STATE EMPLOYEE TRAVEL EXPENSES

Pursuant to the authority vested in the Office of the Governor of the State of Colorado, I, Bill Ritter, Jr. Governor of the State of Colorado, hereby issue this Executive Order amending Executive Order D 005 03, addressing state employee travel expenses.

1. Background and Purpose

Executive Order D 005 03 ("Concerning State Employee Travel") established policies and procedures intended to reduce expenses for state employee travel. One element of that Order required the Department of Personnel and Administration to develop rules requiring submission of receipts for reimbursement of per diem allowances unless the travel purchases were approved in writing. This policy has caused large administrative cost increases but has produced no demonstrable savings.

2. Directive

I hereby amend Executive Order D 005 03 to eliminate the third paragraph of section 2(A), which required that state employees submit receipts for reimbursement of state travel per diem allowances.

3. Duration

This Executive Order shall remain in force until modified or rescinded by further executive order of the Governor.



GIVEN under my hand and the
Executive Seal of the State of
Colorado, this 28th day of August,
2007.

Bill Ritter, Jr.
Governor

A handwritten signature of Bill Ritter, Jr. in black ink, written over the printed name and title.